

Garrett County Commission for Women

To: All Interested Parties

From: The Garrett County Commission for Women

Re: A call for nominations for the Garrett County Women's Hall of Fame

GCCW is seeking your recommendation of an outstanding Garrett County woman for induction into the Garrett County Women's Hall of Fame. Nominees should be women who have made outstanding contributions to Garrett County and are role models for tomorrow's female leaders.

The Garrett County Women's Hall of Fame was established in 1995 as a permanent means of recognizing the significant contributions of Garrett County's women throughout the area's history.

Your participation in this process will provide an opportunity to recognize the many talents and contributions of extraordinary women. The nomination packet is attached. We hope that you will be able to encourage nominations by duplicating this letter and packet for distribution to our members and other interested parties.

Any questions you may have should be directed to the Garrett County Commission for Women, c/o Garrett County Commissioners, 203 S Fourth St. Room 207, Oakland, MD 21550.

Nominations must be postmarked by March 29, 2019.

Thank you for your assistance in this project that recognizes Garrett County women and their contributions to society.

Garrett County Women's Hall of Fame

The Garrett County Women's Hall of Fame was established through the efforts of the Garrett County Commission for Women. Its purpose is to honor local women who have made substantial or outstanding contributions to the economic, political, and cultural life of Garrett County.

Up to three women will be inducted each year. Both historical and contemporary women are eligible for induction into the Hall of Fame. These women represent the past, present and future vision of Garrett County.

GCCW invites organizations and individuals to nominate women for the Hall of Fame. Under the guidance of the GCCW, a selection committee representing a cross section of the citizens of the County will review the nominations and make recommendations to the Commission. After final review and approval, the GCCW will announce the inductees who will be recognized for their contributions during a ceremony in their honor on April 5th at Dutch's at Silvertree.

Using the criteria below and the guidelines included in this announcement, please submit your nominations to:

The Garrett County Commission for Women
c/o Garrett County Commissioners
203 S. Fourth St., Room 207
Oakland, MD 21550

Criteria:

- The contribution must extend to the community level.
- The contribution may be in a particular discipline or to Garrett County in general.
- Nominees must be Garrett County residents and must have resided in the county for at least 10 years. If deceased, nominees must have resided in the county for a substantial portion of their lives.
- Current members of the Garrett County Commission for Women are ineligible for nomination.

Statement of Qualifications:

Please identify the nominee's achievements and accomplishments with respect to the following items. Please include dates.

- Outstanding achievement, accomplishments, or contributions of the nominees which should be considered. A listing of other accomplishments may be included.
- Benefit of the contribution to society, (For example, made society more humane; promoted cultural diversity, raised social consciousness.)

- Field of discipline of the achievement, accomplishments, or contributions: Art, Athletics, Business, Government, Humanities, Education, Health, etc.
- Enduring value of the contribution to society for the advancement and independence of women (i.e. Established new standards of conduct, secured new rights, first woman to...)

Preparing your nomination

Guidelines:

The nomination packet, including any letters of recommendation and other supporting information must not exceed 5 pages. Please use the enclosed Garrett County Women's Hall of Fame Nomination Form.

Include a **"Statement of Qualifications"** for your nominee that identifies the nominee's achievement(s) or contribution(s). **Please be as detailed as possible using specific examples and concrete language to describe the accomplishments and actions of the nominated individual as well as specific outcomes and results of those actions. The Hall of Fame Selection Committee must rely solely on the information contained in the nomination packet as it is submitted.** The Statement of Qualifications may include letters of recommendation and other supporting materials including biographical information. The overall quality of the nomination packet will be considered by the Selection Committee. All materials that are submitted must be clear, clean and legible.

The nomination packet cannot exceed 5 single-sided pages, including letters of support but excluding the nomination form. Packets exceeding these guidelines will not be considered.

A 5x7 photograph or smaller of the nominee must accompany the nomination packet.

All materials submitted in support of the nominee become the property of the Garrett County Commission for Women and cannot be returned.

All nominations must be postmarked by March 29, 2019 and sent to the Garrett County Commission for Women.

Mail To:

The Garrett County Commission for Women
c/o Garrett County Commissioners
203 S. Fourth St., Room 207
Oakland, MD 21550

Please remember to:

- Type or neatly print the Nomination Form
- Type or neatly print the Statement of Qualifications
- Include a photograph of the nominee that is 5"x7" or smaller
- Type or neatly print letters of recommendation and other supporting information
- Limit the nomination packet to 5 single-sided pages, excluding the nomination form.

Garrett County Commission for Women

Hall of Fame Nomination Form

(Please type or print)

Nominee: _____

Date of Birth: _____ If deceased, date of death: _____

Address: _____

Telephone: (home) _____ (office/cell) _____

Name of nearest living relative: _____

Relationship to Nominee: _____

Address: _____

Telephone: (home) _____ (office/cell) _____

Major field of endeavor: _____

Name of person/group submitting nomination form: _____

Address: _____

Telephone: (home) _____ (office/cell) _____

Signature: _____

Title: _____

Received by the Garrett County Commission for Women: _____

(Date)